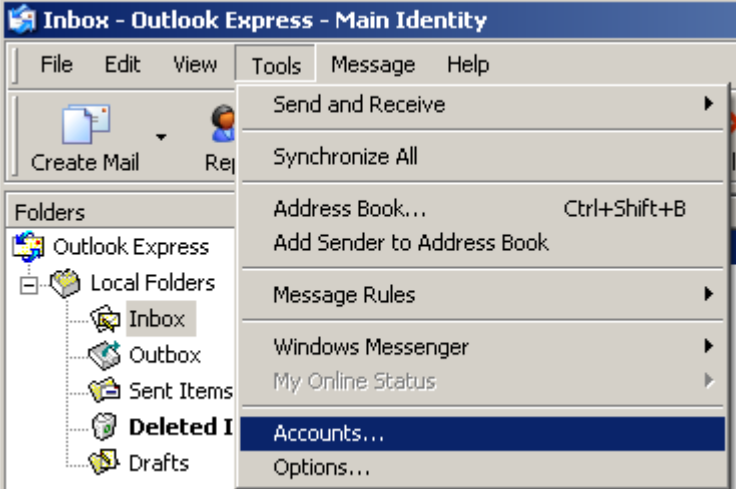
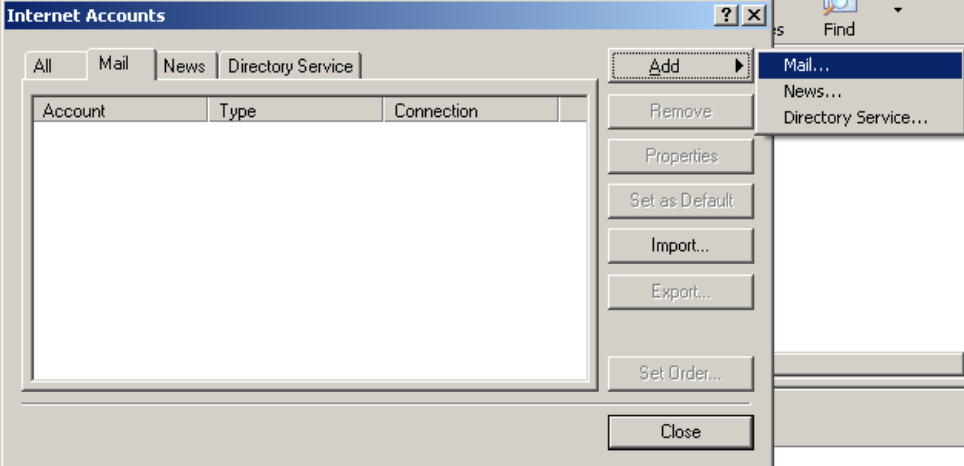

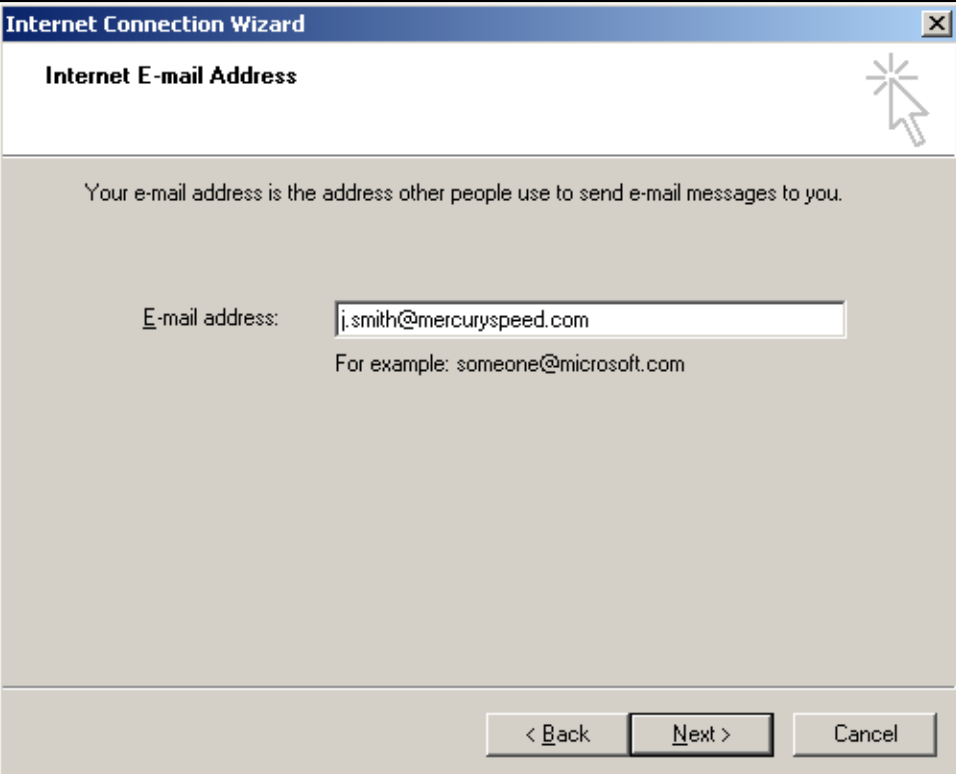
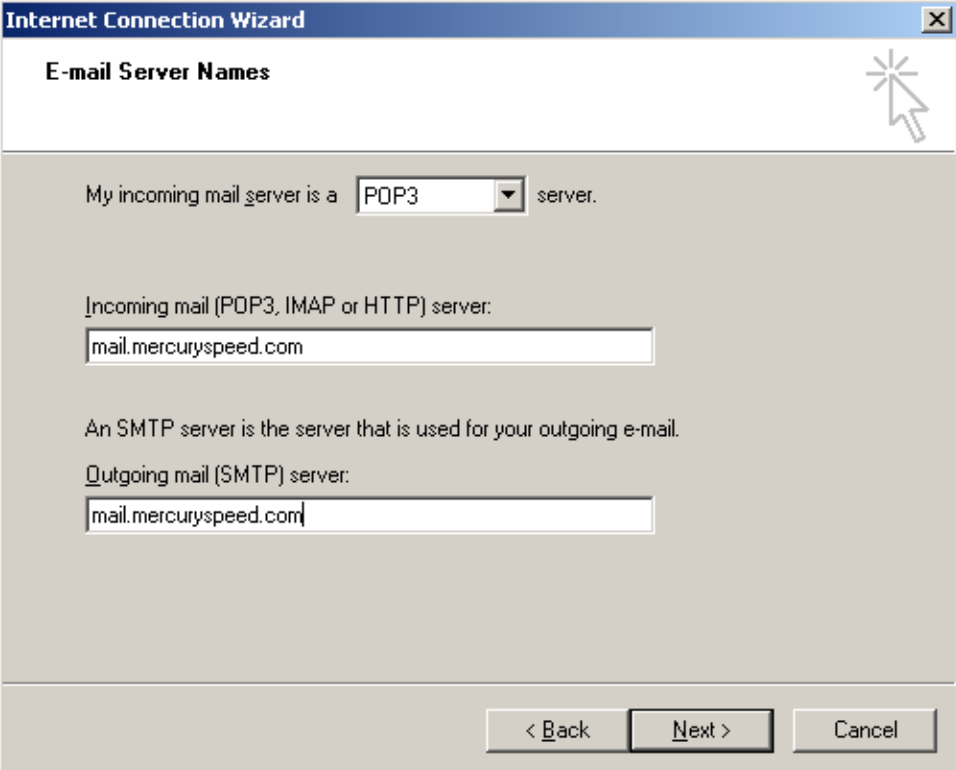
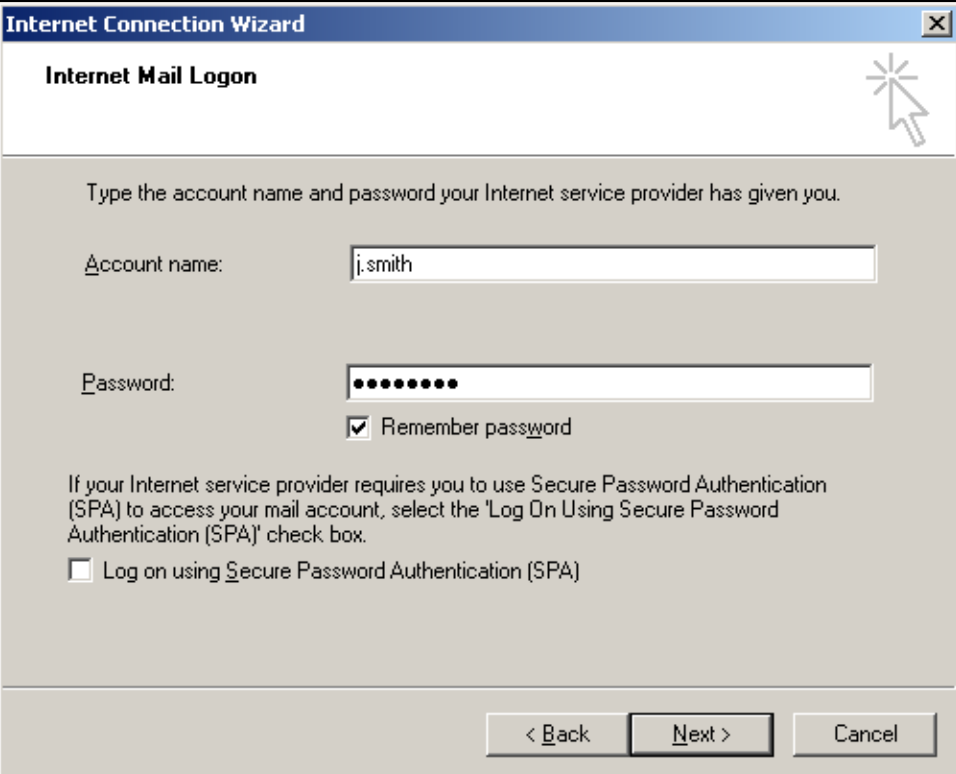
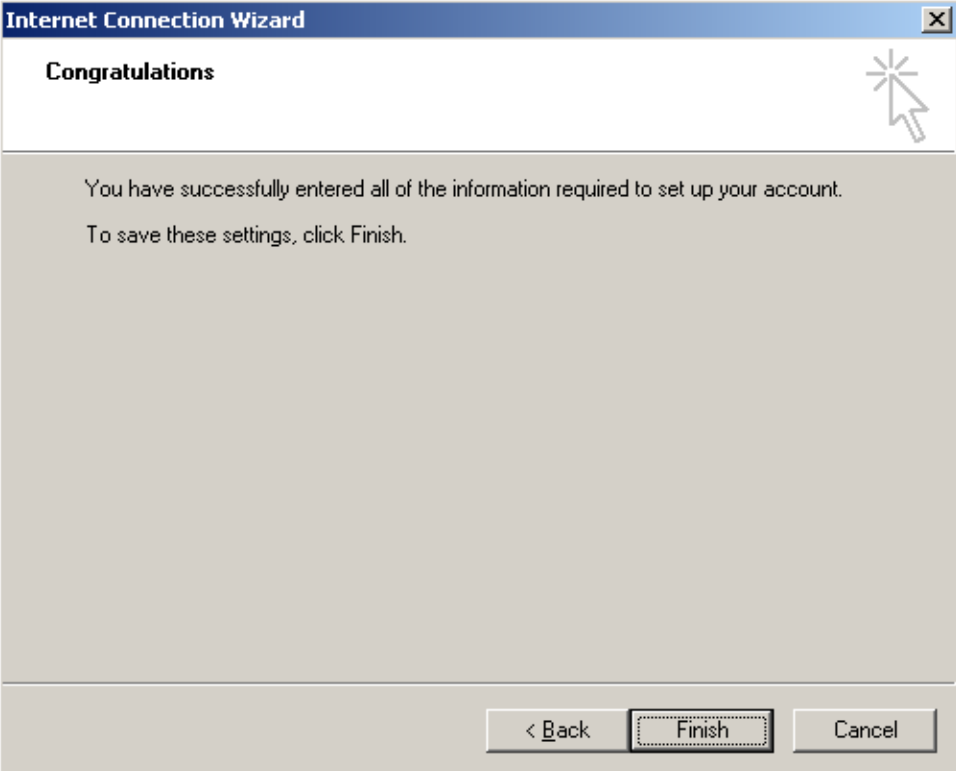
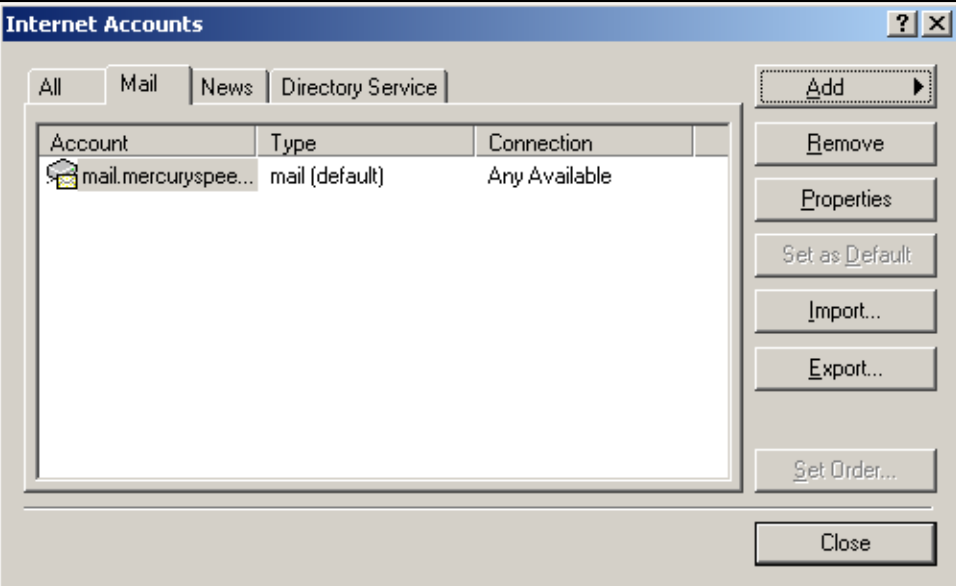


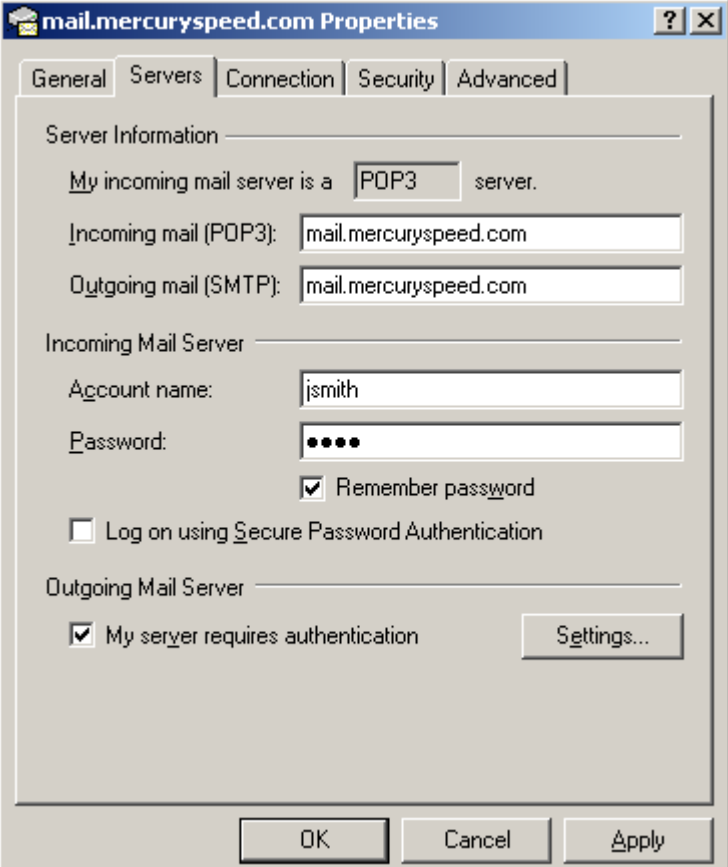
How to Setup Email User Account in Outlook Express

Step	Action	Graphic
1.	Go to Tools>Accounts	 <p>The screenshot shows the Outlook Express interface. The 'Tools' menu is open, and the 'Accounts...' option is highlighted. The 'Folders' pane on the left shows the 'Inbox' folder selected. The title bar reads 'Inbox - Outlook Express - Main Identity'.</p>
2.	Click on the Mail Tab and then click on the Add button and click on Mail...	 <p>The screenshot shows the 'Internet Accounts' dialog box. The 'Mail' tab is selected. The 'Add' button is open, and the 'Mail...' option is selected. The dialog box contains a table with columns for 'Account', 'Type', and 'Connection'. The 'Close' button is visible at the bottom.</p>

<p>3.</p> <p>Type in the name you would like the recipient of your emails to see when they get an email from you</p> <p><i>IE: when someone receives an email from you this is the name that will appear in the "From" column of their inbox</i></p> <p>Suggestion: Use only your first name</p> <p>Click Next</p>		
<p>4.</p> <p>Type in your full email address and click Next</p>		

<p>5.</p>	<p>Type the Incoming and Outgoing mail as shown and click next</p>	 <p>Internet Connection Wizard</p> <p>E-mail Server Names</p> <p>My incoming mail server is a POP3 server.</p> <p>Incoming mail (POP3, IMAP or HTTP) server: mail.mercuryspeed.com</p> <p>An SMTP server is the server that is used for your outgoing e-mail.</p> <p>Outgoing mail (SMTP) server: mail.mercuryspeed.com</p> <p>< Back Next > Cancel</p>
<p>6.</p>	<p>Your account name should appear as the first part of your email address before the @ symbol as shown Type in your password and click Next</p>	 <p>Internet Connection Wizard</p> <p>Internet Mail Logon</p> <p>Type the account name and password your Internet service provider has given you.</p> <p>Account name: j.smith</p> <p>Password: ●●●●●●●●●●</p> <p><input checked="" type="checkbox"/> Remember password</p> <p>If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the 'Log On Using Secure Password Authentication (SPA)' check box.</p> <p><input type="checkbox"/> Log on using Secure Password Authentication (SPA)</p> <p>< Back Next > Cancel</p>

7.	Click Finish							
8.	Your new email account will appear in the Accounts dialogue box. Highlight the account and click on Properties on the right button list.	 <table border="1" data-bbox="565 993 1263 1350"> <thead> <tr> <th>Account</th> <th>Type</th> <th>Connection</th> </tr> </thead> <tbody> <tr> <td>mail.mercuryspee...</td> <td>mail (default)</td> <td>Any Available</td> </tr> </tbody> </table>	Account	Type	Connection	mail.mercuryspee...	mail (default)	Any Available
Account	Type	Connection						
mail.mercuryspee...	mail (default)	Any Available						

<p>9.</p>	<p>Click on the Servers tab</p> <p>Make sure that mail.mercuryspeed.com is in both the incoming and outgoing server boxes</p> <p>Click the checkbox "My server requires authentication"</p> <p>Click Apply</p> <p>Click OK</p> <p>Click Close</p>	
<p>10.</p>	<p>Send yourself an email to test</p> <p>Send the email then wait 2 minutes and click the Send/Receive at the top of the program to receive your test message</p> <p>If you have any difficulty call Mercuryspeed @ 674-3950</p>	